



# **Basic Business Principles for Growing Churches: Accounting and Administrative Guidelines That Promote Church Growth**

*Arnold Cirtin*

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Pastors are schooled in theology and ministry, but few receive training in the fine points of church administration. Learning how to handle a congregation's finances "on the job" can be a harrowing experience. Yet efficiently managing your church's business affairs is a key element in keeping current members satisfied with their pastoral leadership -- and in attracting the new members you need for your church to grow in size and influence.

In *Basic Business Principles For Growing Churches*, Arnold Cirtin shares expertise gained from more than four decades of corporate and academic experience. He provides a clear and helpful primer for pastors with limited training in business administration on such practical topics as accounting, fiscal management, and marketing.

This is an indispensable book for pastors of small- and medium-sized churches (who typically are also their congregations' principal financial officers), as well as for church treasurers, trustees, and other financial board members. When you follow the guidelines in *Basic Business Principles For Growing Churches*, your church will be fiscally responsible, managed efficiently, and able to maximize its growing stewardship of God's resources.

**Arnold Cirtin** is professor emeritus of accounting at Ball State University, and is a certified public accountant (CPA) in the states of Indiana and California. Cirtin is the author of *Principles of Accounting Study Guide*, as well as numerous articles in professional journals.

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